



# International Centre for Information Systems and Audit SAI India



Information Brochure & Training Schedule 2010-11



## Contents

C&AG of India: Overview	1
iCISA: Centre of Excellence	3
iCISA: Hub of Information Technology	8
Eligibility/Selection Criteria	9
Nomination Procedure and Application Checklist	9
Funding Schemes	10
Faculty	11
Training Methodology	11
Must Dos	13
Testimonials	14
Training Schedule: 2010-11	16
Course Content	17
Snapshot of Participants	20

## C&AG of India: Overview



Mr. Vinod Rai, C&AG of India  
addressing participants

The Comptroller and Auditor General (C&AG) of India is an independent constitutional authority appointed by the President of India to head the Supreme Audit Institution (SAI) of India. As one of the pillars of the world's largest democracy, the C&AG of India is mandated to promote excellence in public sector Audit and Accounting Services for improving the quality of the country's governance.

The present incumbent Mr. Vinod Rai took over as C&AG in January 2008. He is an alumnus of the Delhi School of Economics and Harvard University and was earlier Secretary in the Ministry of Finance, Government of India.

The C&AG is entrusted with the critical tasks of carrying out audits of:

- Union and State Government accounts-receipt and expenditure
- Bodies and authorities funded and/or established by the Union/State Governments
- Government companies and corporations.

C&AG presents around 100 Audit Reports to the Parliament/State Legislatures every year on:

- Performance Audits
- Regularity: Financial & Certification Audits  
: Compliance or Transactions Audits
- Information Technology (IT) Audits
- Environment Audits





The C&AG of India plays an important role in building and strengthening global relationships in the field of public sector auditing. He is a member of the Governing Board of INTOSAI (International Organisation of Supreme Audit Institutions) as well as various Committees and Working Groups of INTOSAI, Chairman of INTOSAI Working Group on IT Audit and External Auditor of various UN agencies.

## 150<sup>th</sup> Anniversary Celebrations

SAI India will complete its 150 years in November 2010. A series of events are planned over 2010-11 to celebrate the landmark. The 100<sup>th</sup> international training programme on Audit Quality Management (for senior audit managers) will be a part of the celebrations.

## Importance of Capacity Building

In order to discharge their role in ensuring accountability and improving governance through value addition, Government auditors are required to continuously upgrade knowledge and skills, keeping themselves abreast of the latest developments in the field. Proliferation of Information and Communication Technology and new models of delivering public services have created a new paradigm for public sector management and audit.

## SAI India's Training Infrastructure

- The International Centre for Information Systems and Audit (iCISA) in Noida
- The National Academy of Audit and Accounts (NAAA) in Shimla
- Ten Regional Training Institutes
- Two Regional Training Centres
- In-house training facilities in all the Audit offices

## *i*CISA: Centre of Excellence



[SAI India](#) has been conducting international training programmes since 1979. The International Centre for Information Systems and Audit (*i*CISA) was set up in April 2002 with the mandate of conducting these training programmes for audit professionals from across the world. In addition, its scope includes professional training to officers of the Indian Audit & Accounts Department and managers from organisations such as the Indian Administrative Service, Indian Forest Service, Armed Forces and Parliament Secretariat.

As of March 2010, 94 international training programmes were held with 2,781 officers representing the senior and middle levels of SAIs and officers representing the governments from African, Central Asian, South-East Asian, Far East, Middle Eastern, South American, Caribbean, Pacific and East European nations.

*i*CISA acquired ISO 9001:2000 certification for Quality Management Systems for training in September 2003. It acquired ISO 27001 certification for Information Systems Security in July 2006.



**2,781 officials  
from 121 countries  
trained between  
1979-2010**



## Themes & Objectives

iCISA conducts international training programmes on six themes:

- Financial and Regularity Audit
- Performance Audit
- Auditing in IT Environment
- Audit of Public Sector Enterprises
- Audit of Receipts
- Environment Audit

## Objectives of Training Programmes

The programmes aim to enhance the skills of serving professionals and:

- Promote bilateral cooperation between Government of India (which funds the training programmes) and governments of other countries.
- Provide a platform for exchange and sharing of ideas with a cross-cultural mix of participants drawn from the developing and developed world.
- Create opportunities for SAIs to strengthen exposure to contemporary best practices in audit while focusing on emerging audit concerns.

## 2009-10: Snapshot of Programmes

### International Training Programmes

Subject	Period	Countries	Participants
Audit of Public Sector Enterprises	Aug-Sep'09	26	37
Performance Audit	Sep-Oct'09	27	37
Audit of Receipts	Nov-Dec'09	26	36
Environment Audit	Jan-Feb'10	28	42
Auditing in IT Environment	Feb-Mar'10	32	46

The year 2009-10 saw participation of four new countries: Angola, Democratic Republic of Congo, Moldova and Montenegro.

## Bilateral Training Programmes

Subject	Period	Participants
Financial and Performance Audit for SAI, Maldives	Jul-Sep'09	10
Training of Trainers Programme for SAI, Nepal	Sep'09	4
Course on Data Downloading for SAI, Oman	Oct'09	10
Performance Audit for SAI, Uganda	Mar-Apr'10	16

## ASOSAI Sponsored Workshop

Subject	Period	Resource Persons	Participants
Audit of Privatisation	9 <sup>th</sup> to 20 <sup>th</sup> Nov'09	9	32

## Visit of dignitaries to iCISA: The following dignitaries visited iCISA during 2009-2010:

- HE Mr. Nasser AL Rawah, Dy. Chairman of SAI Oman.
- Mr. Uth Chhorn, Auditor General of Cambodia.
- Mr. Francis Masuba, Director of Audit of SAI, Uganda.
- Mr. L.S.L. Utouch, Controller and Auditor General of Tanzania.
- HE Mr Prasad Kariyawasam, High Commissioner for Srilanka to India.
- Mr. Mostafa Ali Asghar Pour, Deputy Auditor General of Iran.



## State-of-the-art Campus

Spread over a four acre sprawling campus in Noida, a suburb of New Delhi, iCISA is like an oasis, nestling in sylvan landscaped environs, far removed from the noise, concrete and chaos of the outside world. It is a picture perfect scenery with spectacular lawns, beautiful flowers, shady trees, singing birds and one instantly gets the feeling of being in the nature's lap. Combining sophisticated technology with the best that nature has to offer, the institute houses a residential wing, classrooms, auditoria, dining hall and a

host of recreational and sporting options. It is a huge hit with participants who not only end up sprucing their auditing skills but also walking away with some great friendships and associations with people from across the world.

The classroom composition is between 35 and 40 people from 30-32 countries who bring with them a rich blend of professional, personal, cultural, artistic and religious orientation.

A common reaction that cuts across all groups that visit iCISA is, "When are you going to have us again? The 4-5 weeks spent here are so refreshing and relaxing that we would like to come back for a refresher course!" Google groups are set up amongst participants to ensure that they stay in touch with each other.

### Academic Block

Centrally air-conditioned, the Academic Block comprises lecture and seminar halls, conference hall with sound recording and interpretation facilities, EDP labs, well-stocked library, documentation centre and administrative offices.

### Internet

The entire campus has internet connectivity through RF link and Wi Fi. The library and information centre each has 2-3 computer terminals with internet available 24 hours.

### Hostel Block

The Hostel Block comprises 39 single rooms, 15 double rooms, three semi-luxury suites and five luxury suites with attached bathrooms. Participants are provided single occupancy air-conditioned accommodation with attached bath and in some instances on twin sharing basis. Television with 100 channels is provided in each room. Piped music synchronised from 500 audio CDs is played on a sophisticated music system.



A spacious dining hall is serviced through a modern kitchenette with a multi-cuisine array of menu prepared hygienically under strict supervision. Trained in-house cooks ensure dietary standards are maintained and there is novelty in menu planning.

**A virtual tour of an easy-to-navigate site that serves as a rich repository of information**



## Website

iCISA's website can be accessed on <http://www.icisa.cag.gov.in/>. You can take a virtual tour of an easy-to-navigate site that serves as a rich repository of information with programme schedules of national and international trainings, downloadable forms, details of best practices, latest IT Audit Reports, an alumni directory and profiles of faculty members. It also has a location map and a list of links to relevant government ministries and audit institutions.

## Facilities

Keeping in mind the diverse groups drawn from different countries, cultures and age groups, an innovative range of services is offered to all participants free of charge:

- Solar-heated swimming pool with a lifeguard.
- Well-equipped gymnasium and health centre.
- Library and information centre with high speed internet 24x7.
- Billiards, table tennis, indoor badminton, chess and lawn tennis on state-of-the-art synthetic court.
- Indoor auditorium with a 170-seating capacity is used for functions and screening of films from an in-house VCD/DVD library housing over 350 movies.
- Yoga classes are available daily with a view to enhance well-being.
- Air-conditioned bus service to the city centre for shopping and sightseeing is available twice a week in the evening.
- Outstation tours to Agra and Rajasthan are organised during the programme.



## *i*CISA: Hub of Information Technology

Combining sophisticated and latest technology with human resources, *i*CISA has emerged as a valuable resource for training in Information Technology Audits and E-Governance Audits. Over the last five years, more than 2,500 audit professionals have been trained for auditing in diverse IT environments.

*i*CISA has been engaged in use and testing of Computer Assisted Audit Tools (CAATs) and other IT tools. The institute also hosts the INTOSAI Collaboration Tool that provides a platform for collaboration amongst members.



## Eligibility/Selection Criteria

iCISA's courses are designed to suit senior and middle level officers of various SAIs. While preference is given to nominees from SAIs, in special cases, officers from other government departments working in areas directly related with the selected topics are considered.

For better appreciation of course content, nominated officers should have:

- At least 5 years experience in their respective SAI.
- Dealt with audits in the area they have been nominated for training.
- Familiarity with spoken and written English although non-English speaking participants have not found this to be a deterrent (Medium of instruction is English).
- Age between 25 and 45 years.

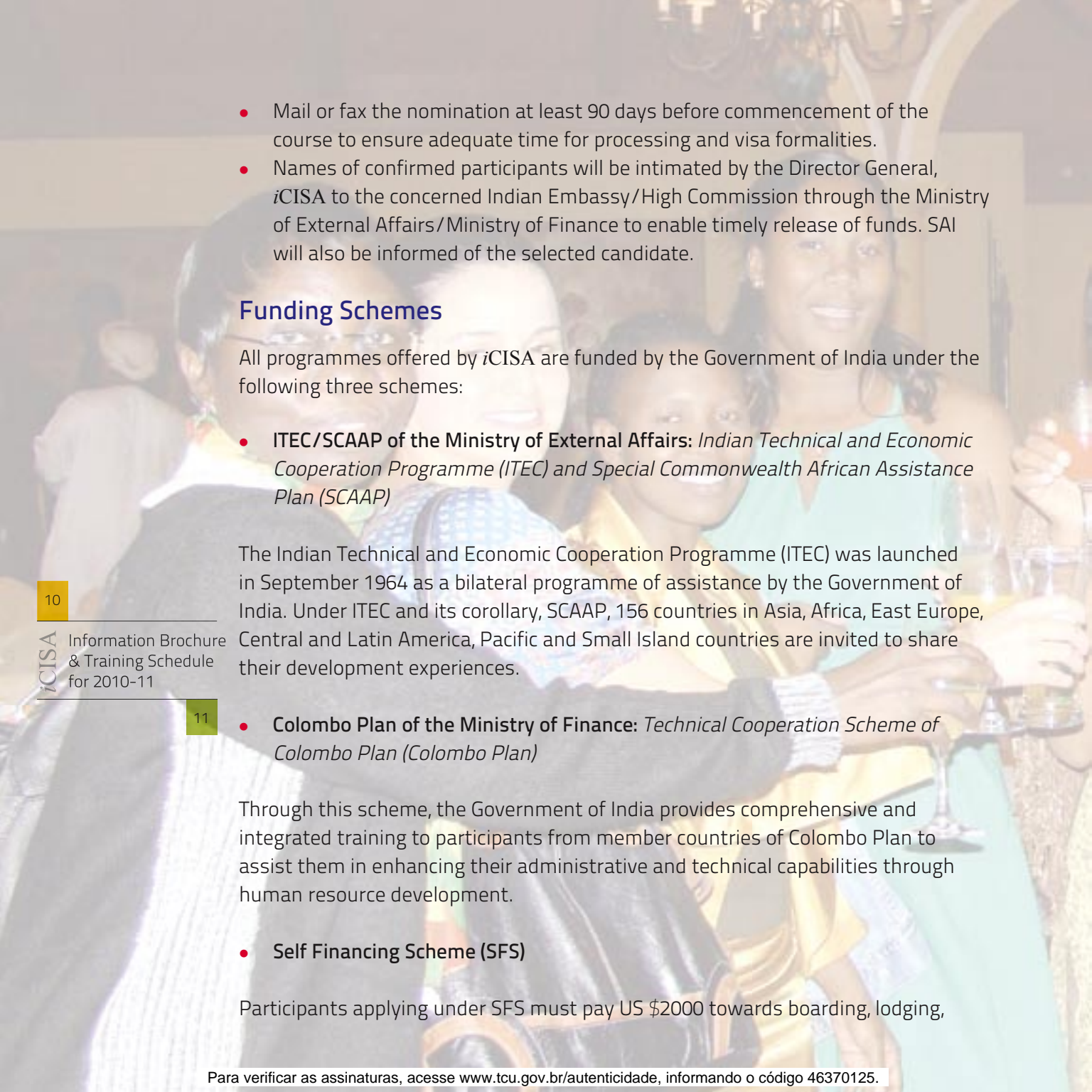
## Nomination Procedure and Application Checklist

All iCISA programmes are open to nominees of SAIs/Government Departments.

Application checklist:

- Send three copies of application form for fund assistance to Indian Embassy/ High Commission. Forms are available with Embassy/Mission of India and can be downloaded from [www.mea.gov.in](http://www.mea.gov.in) or <http://itec.nic.in>.
- If SAI sponsors more than one candidate, the nominations must be listed in order of preference, in the absence of which, the senior most from among those nominated would be selected.
- Send a copy of the nominations to Director General, International Centre for Information Systems and Audit (iCISA), A-52, Sector 62, Institutional Area, Noida-201307, U.P. India (Fax: 00-91-120-2400041; 0091-120-2401430), e-mail: [admin@icisacag.com](mailto:admin@icisacag.com).



- 
- Mail or fax the nomination at least 90 days before commencement of the course to ensure adequate time for processing and visa formalities.
  - Names of confirmed participants will be intimated by the Director General, iCISA to the concerned Indian Embassy/High Commission through the Ministry of External Affairs/Ministry of Finance to enable timely release of funds. SAI will also be informed of the selected candidate.

## Funding Schemes

All programmes offered by iCISA are funded by the Government of India under the following three schemes:

- **ITEC/SCAAP of the Ministry of External Affairs:** *Indian Technical and Economic Cooperation Programme (ITEC) and Special Commonwealth African Assistance Plan (SCAAP)*

The Indian Technical and Economic Cooperation Programme (ITEC) was launched in September 1964 as a bilateral programme of assistance by the Government of India. Under ITEC and its corollary, SCAAP, 156 countries in Asia, Africa, East Europe, Central and Latin America, Pacific and Small Island countries are invited to share their development experiences.


- **Colombo Plan of the Ministry of Finance:** *Technical Cooperation Scheme of Colombo Plan (Colombo Plan)*

Through this scheme, the Government of India provides comprehensive and integrated training to participants from member countries of Colombo Plan to assist them in enhancing their administrative and technical capabilities through human resource development.

- **Self Financing Scheme (SFS)**

Participants applying under SFS must pay US \$2000 towards boarding, lodging,





and study/excursion tours. To and fro airfare must be borne by the sponsoring organisation. No course fee is charged from SFS candidates.

## Faculty

The curriculum and faculty is drawn up after considerable study of available benchmarks within the country and globally. It has been refined to suit the cross-cultural mix of the classroom. To make instruction and learning material easy to understand, relevant, topical and interesting, there is a healthy mix of academic and practical experience.

A committed team of resource people has been drawn up from the SAI of India and government departments which are related to the field of audit. Senior professionals from Non-Governmental Organisations (NGOs), Community-Based Organisations (CBOs), academia and media are part of the visiting faculty. For guest faculty profiles, visit [www.icisa.cag.gov.in](http://www.icisa.cag.gov.in).

## Training Methodology

iCISA's curriculum and training methodology aims to encapsulate a wealth of information, knowledge and skill development with experiential learning and field visits. Participants are encouraged to avail of varied learning opportunities available within the institute. Classroom delivery comprises lectures, panel and group discussions, hands-on practical sessions and interactive lectures. Emphasis is on Indian case studies in the field of audit and presentations are made by those who have conducted audits. Debates and group exercises are included in the programme to enhance their utility. Animated discussions and question-answer sessions often spill over beyond classrooms, into informal 'hanging out zones' of the institute.

**Country Papers:** Country Papers are a useful tool that allow participants to learn about the audit practices of different countries. Presentations on country papers are handled exclusively by participants and questions are encouraged from a peer point of view.



**Debates and group exercises are included in the programme to enhance their utility**

**Course Material:** Apart from several books on the subject, participants are given a CD of all presentations, lectures, country papers and relevant material for their future reference.

**Self-Evaluation:** We resort to the technique of self-evaluation by participants which enables them to assess the level of their knowledge improvement. This also serves as a criterion to gauge the effectiveness of our programmes.

**Field Visits and Study Tours:** Field visits are an integral part of the training imparted at *iCISA*. The place of visit depends on the specific training and usually takes place outside Delhi. Field visits are a part of the programme and offer an excellent opportunity to understand ground level activities, ask incisive questions, seek clarifications and observe the socio-cultural context in which these are placed.

**Certificate of Participation:** On successful completion of the programme, all participants are awarded a certificate from the C&AG of India at an impressive ceremony at the institute.



# Must Dos



## General

- Participants to be in good health, sans any communicable diseases.
- Pregnant women officers in advanced stages of pregnancy may not apply.
- Each participant to bring six copies of recent passport size photographs.

## Travel

- Before leaving their countries, participants to obtain entry visa to India for 7-8 weeks from the Indian Mission in their countries.
- Where restricted visa is granted, participants to ensure visa is obtained for cities which are to be covered under the study tour.
- Participants covered under Technical Cooperation Schemes of the Government of India (ITEC, SCAAP, Colombo Plan) to obtain return air tickets from their Indian Missions.
- Participants who are provided air tickets by the Indian Mission should adhere to their ticket schedule. No re-routing/re-scheduling would be done by iCISA.

## Course related

- For the country paper, participants to bring documents containing information related to the programme: update on issues relating to their area of audit; copies of relevant legislations, policies, rules and regulations; SAI's mandate for conducting concerned audits; and previous audit reports, if any, with strategic plan for such auditing. A brief country profile (economic, political, cultural and tourism) would also be appreciated.
- Participants to bring a case study of not more than 10 pages related to the topic of the course. This should focus on at least one area of their audit programme to ensure meaningful interaction.
- English versions and soft copies are preferred for easy reference. (Case Study and Country Papers)

# Testimonials



What our participants have to say about us:

14

iCISA

Information Brochure  
& Training Schedule  
for 2010-11

15

A great progress in professional skills and an inspiring adventure in multi-cultural environment in one of the most beautiful countries, the Incredible India.

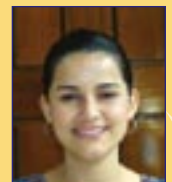


Marta Bartolak  
Auditor  
State Audit Office, Hungary

A once in a life time experience enriching you professionally as well as personally.

Ms. Maria Cristina  
Murillo Araya

Information Systems Auditor  
Internal Audit Office  
ICE (Telecommunications and  
Electricity Company)





A comprehensive well designed programme seamlessly addresses all aspects of skills, knowledge and experience that an auditor needs. Study tours provided an opportunity to explore the vast, fascinating Incredible India, an experience I shall nourish and cherish throughout my life. iCISA, C&AG & India Zindabad.



Raja Sunthara Kannan Raja Gopal  
Assistant Director  
National Audit Department, Malaysia

The month long training has been immensely useful for me as an audit manager. Carefully designed course contents, competent and motivated faculty members and an always ready-to-help administrative staff made it a great learning experience. The classroom study was effectively complemented by study tours and cross-cultural interaction among the participants. I would strongly recommend these courses for all audit managers.



Chaudhry Nauman Zafar  
Deputy Director,  
O/o The Auditor General of Pakistan

The experience of being at iCISA for the course is one that we will treasure. The programme is very well planned with a smart distribution of disciplines, schedules and facilities including a cautious choice of skillful facilitators and an active environment for exchange of ideas and cultural communication inside and outside the classroom.



Geoffrey George L. Makonyu  
Financial Auditor  
National Audit Office, Tanzania

The international programme has broadened my understanding of cultural diversity, technological challenges and auditing practices in different countries; more importantly, it has provided an unprecedented opportunity for professional networking with counterparts from various nations across the globe.



Jeng Wah LEE  
Senior Assistant Director  
O/o The Auditor General, Singapore

## Training Schedule: 2010-11



I	95 <sup>th</sup> ITP on Audit of Public Sector Enterprises 9 <sup>th</sup> August to 3 <sup>rd</sup> September, 2010
II	96 <sup>th</sup> ITP on Performance Audit 13 <sup>th</sup> September to 8 <sup>th</sup> October, 2010
III	97 <sup>th</sup> ITP on Auditing in IT Environment 18 <sup>th</sup> October to 12 <sup>th</sup> November, 2010
IV	98 <sup>th</sup> ITP on Financial and Regularity Audit 22 <sup>nd</sup> November to 17 <sup>th</sup> December, 2010
V	99 <sup>th</sup> ITP on Environment Audit 10 <sup>th</sup> January to 4 <sup>th</sup> February, 2011
VI	100 <sup>th</sup> ITP on Audit Quality Management (For Senior Audit Managers) 21 <sup>st</sup> February to 4 <sup>th</sup> March, 2011

A special two week training programme on Audit Quality Management for senior audit managers will be the 100<sup>th</sup> international training programme. The programme aims to foster quality attitude supported by systematic quality systems and adequate policies, procedures, records, technologies, financial and human resource.



# Course Content

## Audit of Public Sector Enterprises

---

- Auditing Standards and Practices
- International Accounting Standards
- Audit of Financial Statements
- Internal Audit and Internal Control System
- International Public Sector Accounting Standards
- Global Perspective on Economic Reforms, Privatisation and Disinvestment
- Concepts and Techniques of Privatisation and Disinvestment
- Issues in Audit of Disinvestments
- Audit of Fraud
- Material Management
- Use of CAATs in Audit
- Parliamentary Control
- Audit Reporting Systems and Reporting Standards

## Performance Audit

---

- General Auditing Concepts
- Principles of Performance Audit
- Strategic Planning and Annual Operational Plan
- Implementation Guidelines for Performance Audit of Individual Subjects
- Field Audit, Evidence and Audit Test Programmes
- Performance Audit in IT Environment
- Statistical Sampling
- Computer Assisted Audit Techniques
- Reporting Performance Audit
- Supervision and Control
- Follow-up to Performance Audits
- Quality Management Framework
- Compliance Procedures

## Auditing in IT Environment

---

- Concept of IT Audit
- Auditing an Information System
- Auditing in IT Environment
- Computer Assisted Audits
- IT Organisation and Management
- Auditing IT Systems Under Development
- Controls in an IT Environment: General Controls & Application Controls
- IT Security
- Business Continuity Planning
- Performance Audit of IT Systems
- Frameworks for IT Audit, specially on *COBIT*
- Other Audit Techniques like Statistical Sampling etc.

## Financial and Regularity Audit

---

- Auditing Concepts in Financial and Regularity Audit
- Accounting Standards including IPSAS
- Auditing Techniques
- Statistical Sampling
- Computer Assisted Audit Techniques
- The Regularity framework
- Understanding the Entity
- Planning for Audit
- Supervision and Control
- Fieldwork and Documentation
- Case Studies





## Environment Audit

---

- Understanding the State of Environment and Ecosystem
- Natural Resource Accounting and Allied Concepts
- Environmental Auditing: Challenges
- Multilateral Environmental Accords and Other International Treaties
- Basics of Wastes Issues, Waste Handling and Related Audit Issues
- Air Pollution Issues, Global Warming and Related Audit Issues
- Audit of Biodiversity and Case Studies
- Basic Concepts of Environmental Management Systems and ISO-14000 Series
- Sustainable Development and Role of SAls
- Audit Techniques Including Statistical Sampling and Computer Aided Audit

## Special Programme on Audit quality Management

---

- Strategy & Planning for Audit
- Leadership & Direction
- Human Resource Management
- Audit Performance
- Client & Stakeholder Relations
- Continuous Improvement



# Snapshot of Participants

By INTOSAI Regional Groups

ASOSAI (Asian Organisation of Supreme Audit Institutions)	ARBOSAI (Arab Organisation of Supreme Audit Institutions)	EUROSAI (European Organisation of Supreme Audit Institutions)	OLACEFS (Organisation of Latin American and Caribbean Supreme Audit Institutions)	CAROSAI (Caribbean Organisation of Supreme Audit Institutions)	PASAI (Pacific Association of Supreme Audit Institutions)	AFROSAI (African Organisation of Supreme Audit Institutions)	OTHERS
Afghanistan Azerbaijan Bahrain Bangladesh Bhutan Brunei Darussalam Cambodia China Cyprus Dominica India Indonesia Iran Iraq Japan Jordan Kazakhstan Korea Kuwait Kyrgyzstan Laos Republic Malaysia Maldives Mauritius Mongolia Myanmar Nepal Oman Pakistan Philippines Qatar Russia Saudi Arabia Sri Lanka Thailand Turkey United Arab Emirates Vietnam Yemen Arab Republic	Algeria Bahrain Djibouti Egypt Iraq Jordan Kuwait Lebanon Libya Morocco Oman Palestine Qatar Saudi Arabia Sudan Syria Tunisia United Arab Emirates Yemen Arab Republic	Albania Armenia Azerbaijan Belarus Bulgaria Cyprus Estonia Hungary Kazakhstan Lithuania Macedonia Moldova Montenegro Poland Romania Russia Turkey Ukraine	Belize Brazil Colombia Costa Rica Cuba Dominica El Salvador Guatemala Honduras Mexico Panama Paraguay Peru	Antigua & Barbuda Belize Grenada Island Guyana S.A. Haiti Jamaica Saint Lucia Saint Vincent Suriname	Fiji Kiribati Papua New Guinea Samoa Solomon Islands	Algeria Angola Botswana Cameroon Congo Ethiopia Gambia Ghana Guinea Bissau Ivory Coast Kenya Lesotho Liberia Libya Madagascar Malawi Morocco Namibia Nigeria Rwanda Senegal Sierra Leone Sudan Tanzania Tunisia Uganda Zambia Togo Zimbabwe South Africa	Guinea (Conakry) Republique Centrafricaine Seychelles Singapore Ethiopia Tajikistan Timore Liste Turkmenistan Uzbekistan

Note : • Some SAIs are members of more than one Regional Groups of INTOSAI  
• Includes participants from non-SAI institutions also





## Important coordinates

For clarification, guidance and any information, contact:

### Mr. Sunil Bahri

Director General

International Centre for Information Systems and Audit (iCISA)

A-52, Sector 62, Institutional Area, Noida-201307, UP, India

Telephone: 91-120-2400046 Fax : ++91-120-2400041, 2401430

e-mail: bahriSK@cag.gov.in, skbahri@icisacag.com

### Mr. Santosh Kumar

Director, iCISA

International Centre for Information Systems and Audit (iCISA)

A-52, Sector 62, Institutional Area, Noida-201307, UP, India

Telephone: 91-120-2400129

Mobile: 91-9968096990 Fax: ++91-120-2400041

e-mail: kumarS@icisacag.com, kumarS@cag.gov.in

### Ms. Julie

Assistant Administrative Officer

International Training Programmes

International Centre for Information Systems and Audit (iCISA)

A-52, Sector 62, Institutional Area, Noida-201307, UP, India

Mobile: 91-9312974490 Fax: ++91-120-2400041

e-mail: julie@icisacag.com



# Information you can use

**At the Airport:** After disembarking at the International Terminal of New Delhi airport, you will clear immigration and proceed for baggage collection. If you do not have dutiable items, simply walk through the green channel and head towards the exit gate. However, if you have dutiable items, declare them with Customs Officer on the red channel before exiting. A representative from *iCISA* will be there near the ATM OF ICICI BANK on his/her right hand side of the arrival hall before the exit gate with a placard displaying '*iCISA*'. *iCISA* transport will bring you to the institute. In case you miss the *iCISA* representative, you may contact the 'EasyCabs' counter in the arrival lounge and take a cab from them. Payment will be made at *iCISA*.

In case your flight lands at the domestic terminal, there will be someone to meet you outside at the reception area. If you fail to contact them, take an "EasyCabs" outside the terminal.

In case of any problem, contact Mr. Santosh Kumar (Director) at 0091-9968096990, *iCISA* 0120-2400050/51/52. Please refer to selection letter which has all the details.

**At *iCISA*:** Report at *iCISA* reception and check in to allotted hostel room. You will be charged for your boarding @ INR 160/- per day out of the allowances paid by the Government of India schemes.

**Study Tours:** You must follow the training schedule that will be handed to you during orientation. This includes details on study/outstation tours. No exceptions are permissible. Visits will have demonstrations, guided tours of work/project sites and meetings with beneficiaries and functionaries providing first hand experience of the audit process. During field visits, accommodation will be provided on twin sharing basis.

**Currency:** The Indian Rupee (INR) is available in currency notes of denominations of 10, 20, 50, 100, 500 and 1000. Coins are in circulation in denomination of 1, 2 and 5. US dollar is approximately Rs.40-45.

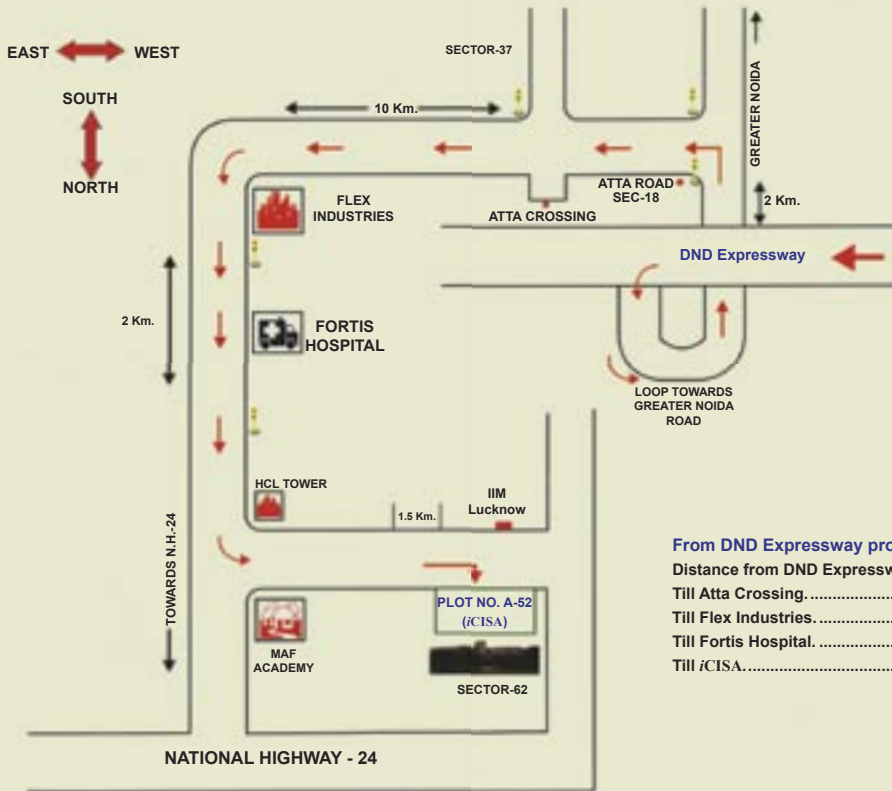
Money changers are available at airports and major shopping areas in most cities and banks. Most large shops and departmental stores accept major credit cards. You are advised to keep receipts of currency changed with you till you depart from India.

**Telecommunications:** Public call kiosks can be found in most places. There are direct dialling services between major cities in India and international dialling and calling cards are easily available. Temporary mobile connections can be procured after submitting passport size photograph and photocopy of passport with an application for a local SIM card. A connection takes about 48 hours to be activated.

**Healthcare:** First-aid kits are available at iCISA reception. For medical emergencies, there is a well equipped 24x7 private hospital within 1.5 kilometres of iCISA campus. Drinking water provided in iCISA is purified by a Reverse Osmosis plant and is laboratory tested. While travelling you are advised to buy bottled mineral water. Eating from roadside stalls to be avoided.

Weather in Delhi		
Month	Maximum (In degrees Celsius)	Minimum (In degrees Celsius)
August	36°	28°
September	34°	25°
October	33°	20°
November	29°	12°
December	24°	08°
January	21°	07°
February	24°	10°
March	31°	15°

## Road Map to reach iCISA from D N D Expressway (Noida)



**From DND Expressway proceed to iCISA**

Distance from DND Expressway

Till Atta Crossing.....about 3 Km.

Till Flex Industries.....about 10 Km.

Till Fortis Hospital.....about 12 Km.

Till iCISA.....about 13 Km.

## Road Map to reach iCISA from Nizamuddin Bridge over Yamuna River

